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## FITZGERALD STATE SCHOOL

Dear Parents,

Attached please find information regarding the Student Resource Scheme and the Contributions Scheme for 2025. Fees for excursions will be invoiced 30 days prior to the event and payment must be received before students can participate. No payments will be accepted prior to invoicing.

Payment of the Student Resource Scheme is required **by 21 February, 2025**.

Students participating in the following activities will be invoiced by Week 3. Payment is required before musical instruments can be taken home.

- Instrumental Music Levy, Hire and Beginner Packs
- Religious Instruction
- Life Ed
- Year 1 Town Hall excursion

Please refer to the attached fee schedule which outlines the additional fees for 2025.

More payment options are available this year to make payments easier. An invoice number is required when making payments through the following payment options:-

### PAYING BY BPOINT OR QPARENTS

- Log into your QParent Account, go to Payments, then select your invoice or
- Log into BPoint at <http://www.bpoint.com.au/payments/dete> and enter your invoice number for the invoice you wish to pay as per the statement that is sent home.
- Phone payment using credit/debit card via BPOINT 1300 631 073 enter the CRN and invoice number as per your statement.
- Establishing a **eDDR** regular payment plan through BPoint

### NON-INVOICED ITEMS PAY VIA Qkr

- Step 1. Download app
- Step 2. Register
- Step 3. Find our school
- Step 4. Register your child
- Step 5. Choose the items you wish to pay

### PAYING IN PERSON: Payment by Credit Card, Debit Card (minimum \$10.00) or Cash

Payment can be made at the School Office, Monday to Friday between the hours of 8:00am and 3:30pm

Tracey Adams  
Principal

## STUDENT RESOURCE SCHEME – 2025

The student resource scheme has been endorsed by the P&C Association.

The Student Resource Scheme was introduced for the following reasons:

- To minimise resource expenses to parents when providing children with their school requirements for instruction.
- To provide students with current editions of required resources.
- To maximise teaching and learning opportunities so that all children have access to the same resources for instruction.
- Ready access for students to consumables and resource materials as needed.
- Cost savings and convenience in purchasing student consumables and resource materials

The scheme is managed by the school and the school will use the money collected by the Student Resource Scheme to purchase class sets of 'up to date' quality resources for students use. It is understood that some families may not wish to join the Student Resource Scheme and will therefore provide all of the materials required by their child. These families are asked to check that their children have current editions of the materials/resources as detailed below.

It is essential that the school administration receive this advice early so that the 2025 school budget can be finalised and resources purchased for immediate use by students.

\*Retail Value

ITEM DESCRIPTION	Prep	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6
<b>CLASSROOM DIGITAL RESOURCES - Hire</b> (Bee-Bots, Blue-Bots, Robotic Mice, Lego – We Do, Pro-bots, iPads, Micro-bits, Makey Makey etc)	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
<b>PHOTOCOPYING &amp; PRINTING</b>	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00
<b>IN CLASS ACTIVITIES – Supplements</b> materials for practical activities in Art, Science, Technology (cooking incl.)	\$40.00	\$25.00	\$25.00	\$20.00	\$20.00	\$20.00	\$20.00
<b>ICTs – Clickview - *Not available Privately</b> <b>\$3,443.00 annually</b> - Mathletics - \$149.00 annually - Reading Eggs - \$149.95 annually - Typing Tournament - \$99 annually	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00
<b>LOTE – Lesson Consumables</b>						\$10.00	\$10.00
<b>TOTAL STUDENT RESOURCE HIRE</b>	<b>\$108.00</b>	<b>\$93.00</b>	<b>\$93.00</b>	<b>\$88.00</b>	<b>\$88.00</b>	<b>\$98.00</b>	<b>\$98.00</b>

<b>INSTRUMENTAL MUSIC PROGRAM</b> (Costings include bus fares to all activities)	<b>Beginner Students</b>				<b>Continuing Students</b>		
		Basic Levy – incl black pants	Hire/ Maintenance	Total	Basic Levy – incl black pants	Hire/ Maintenance	Total
Percussion/Own Instrument – First Year		\$60.00	\$60	\$120.00	\$60.00	\$60.00	\$120.00
French Horn/Euphonium/Baritone Tuba/Double Bass		\$60.00	\$110.00	\$170.00	\$60.00	\$110.00	\$170.00
Mellophone		\$60.00	\$110.00	\$170.00	\$60.00	\$110.00	\$170.00
Clarinet		\$60.00	\$110.00	\$170.00	\$60.00	\$0.00	\$60.00
Cello		\$60.00	\$110.00	\$170.00	\$60.00	\$0.00	\$60.00
Trumpet/Trombone		\$60.00	\$110.00	\$170.00	\$60.00	\$0.00	\$60.00
Flute		\$60.00	\$110.00	\$170.00	\$60.00	\$0.00	\$60.00
Violins/Viola		\$60.00	\$60.00	\$120.00	\$60.00	\$0.00	\$60.00
Alto Saxophone		\$60.00	\$110.00	\$170.00	\$60.00	\$0.00	\$60.00
Tenor Saxophone		\$60.00	\$110.00	\$170.00	\$60.00	\$110.00	\$170.00
Bass Guitar		\$60.00	\$110.00	\$170.00	\$60.00	\$0.00	\$60.00
Cultural Uniform Hire			\$0.00			\$0.00	

Families are encouraged to join this scheme and are asked to forward the Student Resource Scheme form and payment to the school. Whilst it is important for every family to accept responsibility for the provision of their children's school materials, families experiencing financial hardship should contact the Business Manager on 49656333.

**Religious Instruction** Classes are held once per week using an approved non-denominational Religious Instruction program. Student participation in the program is as indicated on your enrolment form.

### CURRICULAR ACTIVITIES WHICH BENEFIT STUDENT LEARNING - 2025

## STUDENTS ARE ENCOURAGED TO PARTICIPATE

These charges are:

- Cost neutral (no profit/no loss across all events each year)
- Without payment, no participation
- Some payments/part payments are non-refundable (these will be identified prior)
- Money collection will allow at least 1 full week for payment; with facilities for forward/credit payments

Payments can be made at the office in person via; cash, cheque or EFTPOS. Qkr and BPOINT payments; using credit/debit cards or BPOINT payment plans are also available. Parents may also wish to contribute through their Centrelink Payments.

YEAR LEVEL ACTIVITIES	PREP	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
School Activities							
- Life Education - \$11.00 – Term 1							
- Author Talks - \$8.00 – Term 3							
- Science Week - \$6.00							
- Healthy Relationships, Puberty - Yr 5							
T3 \$9 Evolving Friendships – Yr 6 T3 & T4 - \$18.00							
NAIDOC Week Activities (Term 2)	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00
Swimming - Instruction/Pool Hire /Bus	\$115.00	\$115.00	\$115.00	\$115.00	\$115.00	\$115.00	\$115.00
Excursions	\$20.00	\$20.00	\$20.00	\$10.00		\$20.00	
Year 4 – Walk to Country					\$58.15		
Year 4 – Long Day Excursion					\$46.65		
Year 6 Camp-Must be paid prior to attending camp.							\$265.00
#Religious Instruction		\$5.45	\$5.45	\$5.45	\$5.45	\$5.45	\$5.45
Spectacular for costuming/props & bus	\$22.00	\$22.00	\$22.00	\$22.00	\$22.00	\$22.00	\$90.00
<b>TOTAL **</b>	<b>\$188.00</b>	<b>\$193.45</b>	<b>\$193.45</b>	<b>\$183.45</b>	<b>\$278.25</b>	<b>\$204.45</b>	<b>\$524.45</b>

### ADDITIONAL ACADEMIC AND CULTURAL ACTIVITIES AVAILABLE:

Optiminds						\$10.00	\$10.00
Drama Group						\$85.00	\$85.00
Wakakirri					\$90.00	\$90.00	\$90.00
Fitzy Junior/Senior Singers				\$20.00	\$20.00	\$40.00	\$40.00

### SOME ADDITIONAL COSTS THAT MAYBE APPLICABLE TO YOUR CHILD ARE:

- Stationery Pack (Booklist items);
- Regional/District Sport Trials;
- Inter-school and Intra-school Sport Competitions;
- Additional Excursions not catered for in the above table.

Before a student can be considered for any of the school organised activities stated above, a parent who has joined the Student Resource Scheme is expected to have:

- Fully paid or paid in part up to and including the term in which the school activity takes place.

Participation in extra-curricular activities may be dependent on whether or not student's fees have been paid in full. All school fees are finalised at the end of Term 2. If payments have not been received, student participation in end of year events may be affected.

#### PLEASE NOTE:

If you are joining the Resource Hire Scheme and you wish your child to participate in the Year Level activities (**TOTAL \*\***) as marked above, the total cost for the year will be as follows:

<b><u>TOTAL COSTINGS EXCLUDING INSTRUMENTAL MUSIC PROGRAM &amp; ADDITIONAL ACADEMIC AND CULTURAL ACTIVITIES</u></b>							
	Prep	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6
Total Student Resource Hire from previous page.	\$108.00	\$93.00	\$93.00	\$88.00	\$88.00	\$98.00	\$98.00
Total of the Year Level Activities as above **	\$188.00	\$193.45	\$193.45	\$183.45	\$278.25	\$204.45	\$524.45
Combined Total	\$296.00	\$286.45	\$286.45	\$271.45	\$366.25	\$302.45	\$622.45

For **parents experiencing difficulties** paying bulk amounts, weekly payments will see both Resource Hire and Year Level Activities paid off as per the table below:

Payment per week:	Payment Amount	\$10.00 per week	\$15.00 per week
Year Level Prep	\$296.00	29 weeks	19 weeks
Year Level 1	\$286.45	29 weeks	18 weeks
Year Level 2	\$286.45	29 weeks	19 weeks
Year Level 3	\$271.45	28 weeks	18 weeks
Year Level 4	\$366.25	36 weeks	24 weeks
Year Level 5	\$302.45	32 weeks	21 weeks
Year Level 6	\$622.45 Including Camp	Minimum weekly payments of \$20 will have amount cleared within 31 weeks	

Payments may be made by logging into QParents or BPOINT, paying via credit/debit card. BPOINT payment plans can be established to pay the Student Resource Scheme fee, and the larger extra-Curricular Activities such as Camp, Instrumental Music, and Laptop fees. **Payments and BPOINT payment plans can be made at the office during school hours.**

#### Fee Class Break Down

#### Student Resource Scheme – Due by 21st February 2025

Fees for the student resource scheme are listed below and these need to be paid by the **end of February**. These resources enable the classrooms to run smoothly and provide things like home work sheets, work sheets, art and craft materials, science experiment resources, computer subscriptions your children should use very regularly like Reading Eggs etc.

Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
\$108.00	\$93.00	\$93.00	\$88.00	\$88.00	\$98.00	\$98.00

#### Optional School Activities supporting the Curriculum – Payment due approximately 2 weeks prior to activity taking place.

Before a student can be considered for participation in an optional school activity, a parent who has joined the scheme is expected to have:

- fully paid the scheme participation fee or
- paid the scheme participation fee up to and including the term in which the school activity takes place or
- made regular on-going payments towards the scheme annual participation fee, as previously arranged with the principal or
- been exempted by the principal from paying all or part of the scheme participation fee.

These activities students are encouraged to participate in as they are chosen specifically to support the curriculum.

Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
\$188.00	\$193.45	\$193.45	\$183.45	\$278.25	\$204.45	\$622.45

Planned Education Excursions/Incursions for Year Levels	
Prep	Mad Animal Petting Farm and MECC
Year 1	Mackay Regional Botanical Gardens and MECC
Year 2	Blue Water Quay, Town Hall and Walk to the North Mackay Library John Breen Park
Year 3	Mackay Surf Lifesaving Club
Year 4	Seaforth and Cape Hillsborough – 2 x separate day trips
Year 5	Whitsunday Voices – long day excursion
Year 6	Kinchant Dam Camp

**IF YOU DID NOT COMPLETE THE STUDENT RESOURCE SCHEME PARTICIPATION AGREEMENT FORM IN 2023/2024, PLEASE RETURN THE ATTACHED PAGE TO THE OFFICE BY FRIDAY, 21st FEBRUARY, 2025. THIS FORM WILL NOW REMAIN IN PLACE UNTIL YOUR STUDENT LEAVES FITZGERALD STATE SCHOOL.**

# Student Resource Scheme - Participation Agreement Form

## The Student Resource Scheme

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost-effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of the form. Information is also provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student's enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

## Payment

On agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school. For families experiencing financial hardship, please contact the school as soon as possible to discuss options available.

## Participation

- YES** I wish to participate in the Student Resource Scheme. I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.
- NO** I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme. I understand I must provide my child with all items that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

<b>School Name</b>	
<b>Form Return Date</b>	
<b>Student Name</b>	
<b>Year Level</b>	
<b>Parent Name</b>	
<b>Parent Signature</b>	
<b>Date</b>	

### Privacy Statement

The Department of Education collects the information you complete on the Participation Agreement Form in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.



## Terms and Conditions

### Definition

- Reference to a "parent" is in accordance with the definition in the *Education (General Provisions) Act 2006* and refers equally to an independent student.

### Purpose of the SRS

- In accordance with the Act, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
- Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.
- The SRS enables a parent to enter into an agreement with the school to provide the resources as advised by the school for a specified annual participation fee.

### Participation in the SRS

- Participation in the SRS is optional and parents are under no obligation to participate.
- The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.
- Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
- Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.
- This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
- Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.
- Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.
- Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.
- Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.
- Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any pro-rata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

### Non-Participation in the SRS

- Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.
- The school will provide non-participating parents with a list of resources the parents are required to supply for their child.
- All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.
- As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS.

### The Resources

- SRS funds received by the school will only be expended on student resources outlined in the school's SRS and will not be expended on other items or used to raise funds for other purposes.
- In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.
- The resources, as determined and advised by the school may:
  - retained by the student and used at their discretion; or
  - used/consumed by the student in the classroom; or

- hired to the student for their personal use for a specified period of time.

- All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.
- Parents are responsible for ensuring that any hired SRS resources provided for their child's temporary use are kept in good condition.
- The school administration office must be notified immediately of the loss or damage to any hired item.
- Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.
- The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.
- Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

### Payment Arrangements

- Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.
- Payment of the participation fee must be made as per the payment methods nominated by the school.
- Any concessions relating to the participation fee will be at the discretion of the Principal.

### Debt Management

- Payment of the participation fee is a requirement for continued participation in the SRS.
- Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's Debt Management Procedure <https://ppr.qld.gov.au/pp/debt-management-procedure>

### Parents' Experiencing Financial Hardship

- Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.
- Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.
- The onus of proof of financial hardship is on the parent.
- The school may require annual proof of continuing financial hardship.
- All discussions will be held in the strictest confidence.

## Additional Information

### Textbook and Resource Allowance (TRA)

- The Queensland Government provides financial assistance to parents of students in Years 7 to 12, to offset the costs of textbooks and other resources. Assistance is provided in the form of a TRA which is paid through the school. Refer to the department's website for current TRA rates <https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance>.
- The TRA is used to offset the fees associated with participation in the SRS.
- Parents not participating in the SRS will receive the TRA directly from the school.
- Parents not participating in the SRS should contact the school directly if they do not automatically receive the payment.

# Fitzgerald State School



## SRS Fee Payment Arrangement Form

### Section 1: Student Details

Student Name	
Student ID	
Year Level	

### Section 2: SRS Category

SRS Category	SRS Fee Payable	Option Selected
Year <u>      </u> Curriculum Resources	Insert Total	<input type="checkbox"/>
Computing Device Hire	Insert Total	<input type="checkbox"/>
Instrumental Music	Insert Total	<input type="checkbox"/>
Other Educational Program	Insert Total	<input type="checkbox"/>

### Section 3: Payment Arrangement

Please select the preferred payment options:

Payment options	Instalments	Amounts	Option Selected
1. A single payment for the full year's fee	Instalment 1:		<input type="checkbox"/>
2. Term instalments (paid over the first 3 terms)	Instalment 1: Instalment 2: Instalment 3:		<input type="checkbox"/>
3. An instalment plan as negotiated with the school			<input type="checkbox"/>

### Section 4: Return of the Participation Form

Parents are reminded to complete and return the SRS Participation Agreement Form when joining the scheme for the first time or opting in/out during the student's enrolment.

Have you completed and returned the SRS Participation Agreement Form? Yes  No

*Please note if you choose to opt out of the SRS, you are still required to complete and return the Participation Agreement Form.*

### Section 5: Parent Signature

Parent Name	
Parent Signature	
Date	